



कार्यालय : प्राचार्य राजकीय महाविद्यालय कोटाबाग,
नैनीताल, उत्तराखण्ड 263159

Website: www.gdckotabagh.org

Email: gdckotabaghtl@gmail.com

Notice

Date: 07-11-2023

All the teachers and staff are informed that today, on 07-11-2023 at 3:00 pm in the Principal room, an important meeting is to be called for the IQAC. All the teachers and staff should make sure to be present in the Principal's room in the stipulated time.

Principal
Principal,

Govt. Degree College Kotabagh
Distt. Nainital (Uttarakhand)

Attendees:

1. Dr. Dinesh
2. Dr. Harish Chandra Joshi
3. Dr. Sunita Bisht
4. Dr. Bhawana Joshi
5. Dr. Satyanandan Bhagat
6. Dr. Bindiya Rahi Singh
7. Dr. Paritosh Upreti
8. Dr. Alok Pandey
9. Dr. Vinod Kr. Uniyal
10. Shree Shree Ramesh Kr.
11. Shree Mahendra Singh Negi
12. Smt. Bhavna Dumka



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Notice

Date: 07-11-2023

All respected teachers and staff are hereby informed to attend the meeting of IQAC on 07-11-2023 held in the Principal Chambers at 3:00 pm. to discuss the following agenda.

AGENDA OF MEETING

- Presentation of minutes of the last meeting.
- NAAC Peer Team Visit date.
- PPT Presentation from all departments.
- Achievements of departments and their charges.
- Office management.
- Library and Lab.

MINUTES OF MEETING

All respected teachers and staff assembled in principal's chamber on 07-11-2023 at 3:00 pm in the presence of the principal. IQAC Co-ordinator and members discussed the agenda.

- ❖ It is with great pleasure to inform that NAAC Peer team is coming soon to the college.
- ❖ All departments should keep their PPTs ready and give their presentation once in front of all the staff.
- ❖ All departments will present the complete details of their departmental and academic achievements before the peer team and give them complete information in front of them. Along with this, they will also give information about their charges Like NSS, Sports etc.
- ❖ The office should keep all its files and documents ready with proof and present the financial data, ledgers etc. in front of the peer team. The office management should take cognizance of this.
- ❖ All the information about library and all the information related to the E-Granthalaya, complete details of books, how to collect and issue books, newspapers and journals etc. will be presented before the peer team.



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Action taken Report

According to the minutes of meeting action taken as following.

- Implemented the plan according to the calendar of events and committees.
- Academic work is being done by preparing the time table and it is also being taken care that the entire syllabus should be completed on time.
- Efforts were made by encouraging students to come regularly to the classes.
- The career counselling cell is making students aware of their career and is organizing lectures for them. It is also organizing career related workshops.
- Cutting of bushes and a new flower garden has been planted and existing one has been well maintained. Along with this, the entire campus has been cleaned as usual.
- CCTV cameras have been installed in the campus for security purpose.
- Maintenance of computer, printer and multifunction is completed.
- Documents of all the departments have been submitted to IQAC and IQAC is fully ready and prepared to give the overall presentation of the college.



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Presented Members

Name	Designation	Position in IQAC	Signature
Prof.(Dr.) Naveen Bhagat	Principal	Chairman	
Dr. Satyanandan Bhagat	Assistant Professor	Co-ordinator	
Dr. Dinesh	Assistant Professor	Member	
Dr. Harish Chandra Joshi	Assistant Professor	Member, Secretary PTA & Advisor-Alumni	
Dr. Sunita Bisht	Assistant Professor	Member, Convener-Alumni	
Dr. Bhavna Joshi	Assistant Professor	Member	
Dr. Bindiya Rahi Singh		Member	
Dr. Alok Pandey	Assistant Professor	Member	
Dr. Vinod Kr. Uniyal	Assistant Professor	Member	
Dr. Paritosh Upreti	Assistant Professor	Member	
Shree Ramesh Kr.	Senior Administrative Officer	Member	
Shree Mahendra Singh Negi	Junior Assistant	Member	
Smt. Bhavna Dumka	Assistant Librarian	Member	

Principal
Govt. Degree College Kotabagh
Distt. Nainital (Uttarakhand)